

## **Jet Coast Development Trust Ltd**

### Minutes of Annual General Meeting

held 11 December 2003

Staithe Memorial Hall

<b>Present:</b>	Stuart Mather	Chair
	Carmen Barrett	Member
	David Whitlock	Vice Chair
	Liz Dowson	Hinderwell PACT Officer
	Cathryn Pink	Member
	Bill Hinchley	Member
	Iris Harrison	Director
	Helen Tunney	Administrator
	Jill Ward	Staithe & Cowbar Residents Assn.
	Robert Knott	Staithe & Cowbar Residents Assn.
	John Leverage	Staithe & Cowbar Residents Assn.

<b>Apologies:</b>	Mandy Shackleton	Director
	Sandra Brodie	Company Secretary
	Louise Cole	Director
	Cath Waters	Director
	Claire Ellis	Member

#### **1. Financial Report**

The meeting were presented with prepared accounts from Mark Husler (Qualified Accountant) of NYMAC to October 2003. It was discussed that these need to be audited accounts to be presented to Companies House and duly signed by Mark Husler. This will be addressed. DW queried the amount of revenue from calendars.

#### **2. Administrators Report on projects to date.**

This is attached.

Queries raised as follows:

1. Query on lease from land to finalise. Copy of updated plans to be made available and put on display at Staithe and Hinderwell.
2. No queries.
3. No queries. A thank you vote to Iris Harrison.
4. Thanks to Stuart Mather for hard work. Could there be opportunity for qualifications? Various workshops requested by those attending IT Group i.e. Family History Group, Digital Imaging and Sage accounting.
5. No comments.

6. Liz Dowson trying to progress training and possibility of trainees being used at new Gateway Centre. Staithes Luggar – National Parks very keen for an outline proposal.

### **3. Election of Officers**

Chair – Carmen Barrett. Seconded by Iris Harrison. SM retires  
Vice Chair – David Whitlock remains  
Secretary & Treasurer – Stuart Mather seconded by Carmen Barrett.  
Sandra Brodie retires.

### **4. Any Other Business**

Iris Harrison raised a query relating to the Development Trust status of JCDT. An email from Hugh Rolo subsequent to his visit to JCDT and SCRA was read to the meeting confirming the status of Development Trust