

Jet Coast Development Trust Ltd

Minutes of meeting held 25th February 2004
At Jet Coast Development Trust office,
33 High Street, Hinderwell

Present:	Liz Dowson	Regeneration Officer
	Bob Knott	Member JCDT
	John Liverseidge	Member JCDT
	Jill Ward	Member JCDT
	Louise Cole	Director JCDT
	David Whitlock	Vice-Chair JCDT Acting Chair
	Sandra Brodie	Member JCDT
	Iris Harrison	Director JCDT
	Ken Smith	New Member

Apologies: Mandy Shackleton, Carmen Barrett, Bill Hinchley, Cathryn Pink, Stuart Mather, Cath Waters

Minutes of the last meeting held 20th January 2004 were accepted and signed as a true record of the meeting.

Matters arising from previous minutes

Calendars – Still concern regarding loan of £500 to JCDT by SM and MS

Leaflets – Leaflets had been distributed at the SCRA calendar competition – one new member had been recruited as a direct result of this. He is Mr Ian Prior of Staithes. It was agreed that more leaflets should be left in Doctor's surgery and Hairdressers to try to raise awareness of JCDT and recruit more members.

Administrator Contract – Concern regarding HT not having formal contract. LD had drafted contract which was accepted by members. Unfortunately HT has since resigned due to family commitments. A discussion regarding her replacement came to the conclusion that it would not be wise at this time to look to replace her.

At this stage of the meeting it was agreed not to pursue the Agenda items and other more pressing matters regarding JCDT were dealt with.

DW posed the question of JCDT's ability/will to survive. It was agreed that there was a need for JCDT to continue and sufficient strength of feeling existed amongst the members. It was subsequently agreed that the office should be maintained to provide a meeting and work place for JCDT along with a postal address. LD will arrange for keys to be cut so members can get access to the office and will speak to WDVA to ask whether they are interested in subletting for one day per week at £25/30 per month to assist with financing the rental.

In the short term it was agreed that members will take up the following offices:

Acting Chair- David Whitlock – Proposer BK Seconder IH

Acting Vice-Chair- John Liverseidge - Proposer BK Seconder IH

Acting Treasurer – Ken Smith - Proposer JL Seconder JW

Administration – Liz Dowson

DW will continue to attend to correspondence from Inland Revenue

BK & KS will assess financial situation and ensure all paperwork to hand for 26th March which is the end of the first financial year.

LD will deal with other paperwork.

It was agreed that an interim meeting would be held in 2/3 weeks to reassess the situation.

Next meeting to be held at 7pm on Wednesday 17th March 2004 at the Jet Coast Office